



Dear Student:

Welcome to the **Dauphin Island Sea Lab 2008 Summer Programs!** You have been accepted to the University Programs' courses. We hope you will find your experience at the **Dauphin Island Sea Lab** both educational and enjoyable. This packet contains registration procedures and forms that need to be completed in order for us to process your enrollment. Please take a moment to complete the confirmation post card enclosed herewith and return to me by May 15, 2008, to confirm your registration.

Enclosed you will find the following information for presentation during registration at **DISL**:

1. **Letter of Acceptance** – Review the courses you are registered for making sure they are correct. If you are on “wait list”, let me know if you are still interested in trying to enroll in that class. If a course is cancelled due to low enrollment, I will email you in order to enroll you in another course of your choice.
2. **Invoice** - A check or money order for the remaining balance due must be presented at registration for your classes. Credit cards are also accepted. (See “Pre-payment” herewith). Once again, make sure you are registered for the correct courses – see lab fee on invoice, making sure that all charges are correct.
3. **Medical Release Form** – If you are under 19, this will need to be signed by your parents and notarized. If you are 19 and over, you can sign and have it notarized at DISL registration.
4. **Vessel Release Form** – If you are under 19, this will need to be signed by your parents and notarized. If you are 19 and over, you can sign and have it notarized at DISL registration.
5. **Computer and Internet Access Policy Form** –To be signed and returned at registration.
6. **Media Liability Release** – This will need to be signed and returned at registration.
7. You **MUST** register at your home university to obtain a **receipt of tuition paid OR a certificate of registration** (USA students) to present at DISL registration.

All forms are to be presented to me the day of registration. All forms can be notarized at registration. I will constantly update our website (www.disl.org) to keep you abreast of current news on different courses, registration changes, etc. I will also communicate with you through email, so please check your email every other day or so. A few courses have low enrollment and may be cancelled; thus I would place you in your second choice course and try to notify you immediately through email as to the change.

Pre-Payment: You may reduce your registration time once you arrive on campus by pre-paying the full amount of the enclosed bill by check, money order, or credit card (by calling Daphne Wood at 251/861-7562). MasterCard, Visa, American Express and Discover are accepted. If paying by check or money order, make payable to “**Dauphin Island Sea Lab,**” and mail it to Daphne Wood, Bursar. Please note you must also register once you arrive, but pre-paying should decrease the amount of time you spend doing so.

Travel by bus or plane: If you are traveling to Mobile (which is 40 miles north of **DISL**) by bus or plane, and you need to be picked up, please notify me **at least two weeks in advance** of your arrival so arrangements can be made (sbrennan@disl.org).

Dorm Check In/Registration: For students living on-campus, you may check into the Challenger dorm on the Sunday before your term begins, after 12:00 noon. The dorm monitors will be Challenger with your room assignment and keys (male monitor, room 101; female monitor, room 201). Please email me if special arrangements for early or late arrival need to be made, or to check your roommate assignments, check on private room status, or other inquiries in advance. Any changes will be noted on our website at www.disl.org.

May term students may check into dorms on Sunday, May 18, after 12:00 noon. Registration will be held Monday morning, May 19 at 7:30 - 8:50 a.m. At registration you must:

- Pay all DISL fees (i.e. laboratory fees, room, board, and activity fee).
- Provide the registrar with a certificate of registration or receipt for tuition-paid from your home campus, a completed [Medical Release Form](#), a completed [Vessel Release Form](#), a completed [Computer and Internet Access Form](#), and the [Media Liability Release Form](#).

First Summer Session: Students can check into Challenger Dorm, Sunday, June 1, after 12:00 noon, **or** on Monday, June 2, before 9:00 p.m. Registration will be held on Sunday, June 1, from 2:30 – 5:30 p.m. in the Administration Building. **Commuters** can register on Monday, June 2, 7:30 – 8:45 a.m. in the Administration Building. Orientation will follow at 9:00 a.m. in Galathea Hall, with class beginning afterwards. Classes **will be held** on Friday, July 4, 2008.

Second Summer Session: Students can check into Challenger Dorm, Sunday, July 6, after 12:00 noon. Registration will be held on Monday, July 7, 7:30 – 8:45 a.m. in the Administration Building. Orientation will begin at 9:00 a.m. in Galathea Hall, with classes beginning afterwards.

Orientation: All students must attend one DISL orientation session (before attending any class). Orientation is held in Galathea Hall, see above times. (Students attending multiple sessions are only required to attend one orientation session.)

Commuters typically register on the morning (the first day of class) beginning at 7:30 a.m. in the Administration Building. Students attending multiple terms are required to register at the beginning of every term. All commuters must attend registration session in order to obtain i.d., purchase books and complete registration paperwork.

Cafeteria Hours: The cafeteria will begin serving dinner Sunday night, 5:00 p.m. to 6:30 p.m., breakfast and lunch beginning Monday, 7:00 a.m. – 8:30 a.m. and 11:00 a.m. to 1:00 p.m. During the May term, only 5-day meal plans will be available.

If you have any questions about the enclosed information, please call me 251/861-2256 or email me at (sbrennan@disl.org). Please refer to www.disl.org for further updates and/or course information. Please feel free to email me (sbrennan@disl.org) at any time as I will be glad to help you. We look forward to having you join us this year for what promises to be a productive and engaging schedule of courses.

Sincerely,

Sally Brennan

Sally P. Brennan, University Programs Registrar

Encl:

p.s. Don't forget to register at your home campus! Visit our website for material lists and weekly updates: www.disl.org.

What should I bring with me?

The following is a list of items which will either be needed or desirable during your stay:

- Notarized Vessel Release Form (see form enclosed in packet). All forms can be notarized at DISL if needed.
- Notarized Medical Release/Insurance Form (see form enclosed in packet)
- Computer Usage Agreement Form
- Check or money order for tuition
- Certificate of registration/tuition-paid from home campus
- Loose-leaf notebook, drawing and note paper
- Pocket notebook, millimeter rule
- Binoculars, Calculator
- Sheets (single bed), pillow cases, towels, wash cloths, blanket
- Pillows
- Lightweight clothing for protection against sunburn (long sleeve shirt, long pants, hat)
- Canvas shoes or old shoes for wading and seining (several pairs, lace-ups)
- Swim suits, head covering, sunglasses
- Insect repellent
- Swim fins, snorkel, mask - Required for Marine Biology

Desirable Items

- Flashlight or headlight
- Camera, film, hand lens, underwater disposable cameras
- Lawn Chair
- Radio
- Binoculars
- Cell Phone (can be brought to campus, but not taken to class).
- Dissecting supplies (scissors, pins, knife forceps) for Vertebrate and Invertebrate courses
- Suntan oil, sun allergy cream
- Raincoat
- Alarm clock
- Swim fins, snorkel, and mask
- Fishing gear
- Bicycle and lock
- Thermos jug, canteen
- Sports equipment: Softball – gloves, bats. Flag football, Frisbee golf, ping pong, etc.
- Personal computer
- Traveler's checks
- Rolls of dimes/quarters for phone and laundry

Do NOT bring

- Pets/animals/reptiles of **any** kind.
- Alcoholic beverages or drugs (If you are under a doctor's care, notify us as soon as you arrive.)
- Firearms, pellet or air guns, any other weapons
- Small appliances (hot plates, refrigerators, etc.)



Media Liability Release
Dauphin Island Sea Lab
101 Bienville Blvd.
Dauphin Island, AL 36528
Individual Release Form

Name of participant/student: _____
(please print clearly)

Class(es) in which you participated: _____
(e.g., Coral Reef Ecology, Marine Invertebrates, DHP Summer School, World of Water, REU, etc.)

Name of your school/academic institution _____

Date(s) attended Sea Lab: _____

Your home address: _____

County: _____

Your local phone number: Day _____ Evening _____

E-mail Address: _____

Check here to receive e-mail notification when the newest issue of *Tidings*, the biannual newsletter of the Dauphin Island Sea Lab, is on-line. *Tidings* features the latest news and feature stories on all Sea Lab programs and activities. (Note: We do not release e-mail addresses to any individuals or organizations)

Your local newspaper: _____

School newspaper: _____

I have read and/or completed the above document and understand that my name and photograph may be distributed and reproduced to publicize my visit to the Dauphin Island Sea Lab in various media outlets, as well as in the Sea Lab's bulletins, newsletters and other DISL publications. I understand I will not receive any form of compensation for such use of any photographic images.

Participant's signature

Date

Please return this form to the Receptionists Desk in the Admin Building, or to your registrar (Sally Brennan or Denise Keaton).

Participants who have not filled out a media release form will not have a press release sent out in their name.

Dauphin Island Sea Lab Medical/Personal Loss Release Form

This is to certify that _____ is free from sickness or disabilities which
Print Participant's Name

Would make participation in any form of activities at the DISL/MESC dangerous or inadvisable. This health statement is correct as far as I know, and the person herein named has permission to engage in all prescribed Sea Lab activities except as noted by me (parent/guardian of minor) or a physician. In case of emergency, I understand every effort will be made to contact parents/guardians of the participant. In the event they cannot be reached, I hereby give permission to the physician selected by the Sea Lab Staff to hospitalize, secure proper treatment for and to order injection, anesthesia, or surgery for person herein described.

_____ Above named has no known allergies/medical conditions.

_____ Above named has the following allergies/medical conditions:

Date of participant's last tetanus shot? _____

Participant is covered under the following medical insurance policy (ies):

Insured's name _____

Insurance Company _____ Policy number _____

Additional policy name and number _____

Insured's Soc. Sec. Number _____ Insured's date of birth _____

In an emergency, please contact: Name: _____

Phone: _____

Relationship: _____

DISL/MESC, while exercising every precaution, will not be responsible for the personal injury, medical bills obtained from personal injury/sickness or loss of property, however occasioned. The execution hereof by the participant (parent/guardian of minor under age 19) constitutes an agreement to hold MESC harmless for such injury or loss.

Parent/guardian's signature _____

If participant is less than 19 years of age

Date: _____

Participant's Signature: _____

Date: _____

Sworn and subscribed to me this _____ day of

_____, 20_____

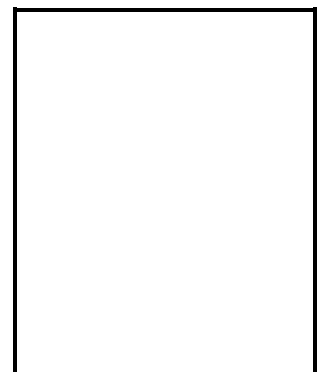
Notary Public _____

State of _____

County of _____

Commission Expiration _____

Affix seal here



Computer and Internet Access

A computer lab with 6 desktop PC's and a laser printer is located in the Administration building next to the library. These computers are networked and have high-speed access to the Internet. Three additional computers and a laser printer are located in the library. The computer lab and library are opened Monday through Friday from 7:30 a.m. - 5:00 p.m. and 6:30 p.m. - 10:30 p.m. Saturday hours are 1:00 p.m. - 5:00 p.m. Sunday hours are 1:00 p.m. - 5:00 p.m. and 6:30 p.m. - 10:30 p.m. Computer support staff is available Monday through Friday from 8:00 a.m. - 5:00 p.m.

Dorm Room Internet Access

In addition to the computer lab, the Dauphin Island Sea Lab has provided its' resident college students, who have their own computers, access to a high-speed connections to the Internet in their dorm rooms. Connection to this network is done at the students' own risk, and the Dauphin Island Sea Lab is not responsible for material viewed or downloaded by users from the Internet, or damage to computers on this network.

Equipment needed for connection to the dorm network includes a 10/100 BaseT Network Interface Card (NIC), and a Category 5 patch cable (10 feet should be sufficient). A modem will not work with the dorm high-speed network. A battery backup or uninterruptible power supply (UPS) is recommended, as the power on campus tends to fluctuate.

Purchase and installation of the NIC is completely the responsibility of the student. The Dauphin Island Sea Lab does not have the resources to install the cards in individual students' computers nor to configure each system to connect to the Internet. Check your owners' manual before you purchase a NIC and configure your network connection. You can request an instruction sheet from the computer support staff for your specific operating system to assist you in connecting to the Internet.



Internet Access Policy

Users of the Dauphin Island Sea Lab network and Internet connections are responsible for respecting and adhering to all state, federal, and international laws. Any attempt to break those laws through the use of the network may result in litigation against the offender by the proper authorities. Transmission of any material in violation of any federal or state statute or regulation is prohibited. This includes, but is not limited to, copyrighted material, material legally judged to be threatening or obscene, or material protected by trade secret. If such an event should occur, this organization will fully comply with the authorities to provide any information necessary for the litigation process. While we cannot be responsible for the actions of individual users, it is understood that the Dauphin Island Sea Lab will make every effort to ensure compliance with established laws. Spamming, Warez, and excessive bandwidth (downloading) usage will not be tolerated.

***I have read and agree to the above information and policy.**

Print Full Name: _____

Signature: _____ **Date:** _____

*All students are required to read and complete this agreement. The signed agreement must be returned to the registrar at the Dauphin Island Sea Lab along with vessel and medical releases.

Dauphin Island Sea Lab Vessel Release Form

This form must be signed before a notary public by the participant (or by the participant's parent/guardian if the participant is under 19 years of age) and on file with the Marine Environmental Sciences Consortium (Dauphin Island Sea Lab) Before a person will be allowed to board any vessel belonging to, or chartered by, the Dauphin Island Sea Lab/Marine Environmental Sciences Consortium.

FOR AND IN CONSIDERATION OF ALLOWING _____
Print Participant's Name

To board any vessel or charter of the Marine Environmental Sciences Consortium (Dauphin Island Sea Lab) and used for instructional or research purposes and in allowing same to participate in activities conducted on said vessel, I, the undersigned, hereby and herewith voluntarily consent to and waive the responsibility of the Board of Directors of the marine Environmental Sciences consortium (Dauphin Island Sea Lab), their officials, or agents, for any mishap or injury to said person or property of said person while embarking, while on board, or while disembarking from said vessel, I the undersigned, further hereby indemnify the marine Environmental Sciences Consortium (Dauphin Island Sea Lab), their officials or agents, from any injury, damage to the person or property of said person that may arise out of allowing said person to participate in any of the aforementioned activities.

If you are under 19 years of age:

Parent/Guardian's Signature _____
Date _____

If you are 19 years of age or older:

Participant's Signature _____
Date _____

Sworn to and subscribed to me this ____ day of _____, 20____

Notary Public _____

State of _____

County of _____

Commission Expiration _____

Affix seal here

